



**Alaska RFM Certification Program
Improvement Work Plan
May 28, 2014**

End Goal Timing – October 2014

Governance:

The aim is to strengthen & make more visible the RFM Governance Structure

Actions

- Formalize the organizational structure, remits and responsibilities for RFM ownership and governance
- Development of a formal RFM Control & Management Manual for current and future management training

Fishery Applicant:

The aim is to have consistency between different Certification Bodies and to clearly show separation between the Applicant and the Program Owner

Actions

- Formalize the Fishery Application form, process and remits
- Transfer client ship from ASMI to new clients(s)

Certification Bodies (CBs):

The aim is to formalize the system for on-boarding further CBs and to ensure consistency of the process between each

Actions

- Facilitate the entrance of additional ISO 17065 accredited CBs for conducting RFM assessments and for RFM Chain of Custody audits
- Develop CB guidance documents, operational tools & training

Conformance Criteria Committee (CCC):

The aim is to further formalize and make more transparent the makeup and workings of the Conformance Criteria Committee

Actions

- Formalize the terms of appointment & remit for the Criteria Committee
- Appoint new CCC members (composed of individuals w/fishery and certification expertise, appointed by ASMI Board of Directors)
- Facilitate a formal open comment period (60-day) for RFM Conformance Criteria
- Ensure Conformance Criteria remain current and aligned with FAO key documents
- Relevant ISO Training for new members

RFM Task Force:

The aim is to strengthen communications and understandings of the RFM Program with Industry and Markets

Actions

- Formulate a Task Force composed of ASMI Board members, industry and technical experts, with the responsibility of:
 - Identifying and recruiting potential RFM fishery clients
 - Transitioning the RFM client role from ASMI to new fishery clients(s)
 - Promoting RFM Certification to the Alaska industry and Alaska seafood customers, domestically and internationally

Transparency:

The aim is to continue to make information about the program accessible for interested parties and for benchmarking initiatives.

Actions:

- Throughout the improvement process, information will be posted to www.alaskaseafood.org and/or Eblasted to interested parties who have registered their interest in the program